



BRIGHAM AND
WOMEN'S HOSPITAL
A Teaching Affiliate of Harvard Medical School

February 12, 2008

Dear Manager/Supervisor:

First, I would like to thank you for your commitment for supporting students by providing them with internship opportunities that allow them to gain insight into health care occupations. It is through the support of managers and supervisors like you, students will continue to receive opportunities for career exploration at BWH and help the hospital to address workforce shortages in the future.

The 2007 Summer Youth Program begins July 9, 2008 and concludes on August 17, 2008. Similar to previous years, students will be pre-selected from various Boston Public Schools and community programs. The hospital will also support students participating in "Classroom in the Workplace" that need to work on MCAS requirements. Positions are funded through Human Resources.

If you are interested in hosting students in your department, please complete the attached job order form and submit it to Workforce Development by **(insert date)**

More information will be forthcoming on the manager/supervisor orientation sessions and other pertinent information that you will find helpful. Please contact Elizabeth De Moura or Melanie Som at 617-713-3738 if you have questions.

Again, thank you for your continued support of the Summer Youth Program.

Beverley Sobers

Director

Workforce Development

Brigham & Women's Hospital